



# City of Morgan Hill

## Legislation Details (With Text)

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**Title:** ACCEPTANCE OF CENTENNIAL RECREATION CENTER LOCKER ROOM TILE FLOOR PROJECT

**Sponsors:**

**Indexes:**

**Code sections:**

**Attachments:** 1. Resolution Project Accept\_CRC Tile Floor Project.pdf, 2. Notice of Comp\_CRC Tile Floor Project.pdf, 3. Project Funding Closeout Spreadsheet\_CRC Tile Floor.pdf

Date	Ver.	Action By	Action	Result
1/18/2017	1	City Council	approved	Pass

## CITY COUNCIL STAFF REPORT

### MEETING DATE: JANUARY 18, 2017

PREPARED BY: Cynthia Iwanaga, Management Analyst/Community Services  
 APPROVED BY: City Manager

## ACCEPTANCE OF CENTENNIAL RECREATION CENTER LOCKER ROOM TILE FLOOR PROJECT

### RECOMMENDATION(S)

Adopt resolution approving the following actions:

1. Accept the Centennial Recreation Center Locker Room Tile Floor Project in the final amount of \$159,200; and
2. Direct the City Clerk to file the attached Notice of Completion with the County of Santa Clara's Recorder's Office.

### COUNCIL PRIORITIES, GOALS & STRATEGIES:

#### Ongoing Priorities

Enhancing public safety  
 Maintaining fiscal responsibility

#### 2016 Focus Areas

Enhancing Our Services

### REPORT NARRATIVE:

The City Council awarded the contract for the Centennial Recreation Center Locker Room Tile Floor Project to STB Stone, Inc. at its October 19, 2016 meeting. The project included the removal of the

existing 10-year old white floor tiles, and the installation of new larger, darker floor tiles and grout that enhances the locker room's overall cleanliness and appeal.

The work was completed on December 13, 2016 in accordance with the plans and specifications for the project. There were no change orders, and the final contract amount was \$159,200. The contractor completed the project before the scheduled completion date of December 30<sup>th</sup>.

Staff recommends acceptance of the project and release of the 5% retention.

**COMMUNITY ENGAGEMENT: Inform**

Several weeks before and during construction, signs were posted outside the locker rooms informing CRC customers of the upcoming locker room tile floor replacement. CRC members also received regular email updates prior to and during the project. The construction was completed in phases to allow temporary locker room space to be created within the CRC building. Welcome Desk Staff were kept fully informed of the construction schedule to enable them to keep CRC customers informed about project progress.

**ALTERNATIVE ACTIONS:**

Accepting the improvements once the contract is complete in accordance with the contract documents is a required process to complete the construction contract and enables the City to release any retained funds owed to the contractor per the California Public Contract Code Section 7107.

**PRIOR CITY COUNCIL AND COMMISSION ACTIONS:**

On October 19, 2016, the City Council awarded a contract to STB Stone, Inc. in the amount of \$159,200 with a 10% contingency of \$15,920 for a total authorization of \$175,120.

**FISCAL AND RESOURCE IMPACT:**

The project was funded by Fund 741 (Building Replacement Fund) per the adopted FY 16-17 budget in the amount of \$159,200. The 10% contingency was not utilized, and the \$15,920 will be returned to the Fund 741 balance.

**CEQA (California Environmental Quality Act):**

Categorical Exemption

The activities described in this Staff Report are categorically exempt under CEQA, specifically pursuant to Section 15301 of the CEQA Guidelines (Existing Facilities), as the subject work involves the repair, maintenance or minor alternation of existing City facilities involving negligible or no expansion of use of those facilities.

**LINKS/ATTACHMENTS:**

1. Resolution
2. Notice of Completion
3. Project Close-Out Spreadsheet