City of Morgan Hill

Legislation Details (With Text)

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Title:	INTERVIEWS TO FILL FOUR (4) VACANCIES ON THE LIBRARY, CULTURE & ARTS COMMISSION			
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Attachments:	1. FUNDAMENTAL PRINCIPLES FOR A.pdf, 2. chapter 2.22 Master Provisions for boards and commissions.pdf, 3. chapter 2.68 Library, Culture and Arts Commission.pdf, 4. Maria Antunes - Redacted.pdf, 5. Norma Bussing - Redacted.pdf, 6. Ramesh Mantri - Redacted.pdf, 7. Daniel Redfield - Redacted.pdf, 8. 01 Supplement 1			

Date	Ver.	Action By	Action	Result

CITY COUNCIL STAFF REPORT
MEETING DATE: FEBRUARY 15, 2017

PREPARED BY: Irma Torrez, City Clerk
APPROVED BY: Steve Rymer, City Manager

INTERVIEWS TO FILL FOUR (4) VACANCIES ON THE LIBRARY, CULTURE & ARTS COMMISSION

RECOMMENDATION(S)
1. Discuss the characteristics/traits that a successful applicant(s) would possess;
2.   Conduct interviews;
3. Council Members identify top applicant(s) and provide recommendation to the Mayor; and
4.   Discuss and/or appoint applicant(s).

COUNCIL PRIORITIES, GOALS & STRATEGIES:

<u>Ongoing Priorities</u>
Fostering a positive organizational culture
Preserving and cultivating public trust

<u>2016 Focus Areas</u>
Planning our Community
Developing our Community
Improving our Communications

REPORT NARRATIVE:

There are four seats on the Library, Culture & Arts Commission that are due to expire on April 1, 2017: Cassie Castleberry, Cecilia Clark, Tim Hennessey, and Bonnie Williams. All four commissioners were invited to submit applications for Council reappointment consideration to the Library, Culture & Arts Commission. All four commissioners have indicated that they would not seek reappointment consideration.

Recruitment efforts were conducted and resulted in the receipt of four applications being submitted for the Library, Culture & Arts Commission appointment consideration: Maria Antunes, Norma Bussing, Ramesh Mantri, and Daniel Redfield. All applicants have been invited and confirmed availability to interview before the City Council on February 15, 2017. Their applications are attached for Council consideration.

Attached is the Council's Fundamental Principles for a Recruitment, Interview and Appointment Process, the process the Council uses to fill vacancies on boards and commissions. Also attached are: Chapter 2.22 - Master Provisions for Boards and Commissions, and Chapter 2.68 - Library, Culture & Arts Commission (Morgan Hill Municipal Code).

COMMUNITY ENGAGEMENT: Involve

Recruitment efforts were undertaken to encourage citizens to apply for City Council appointment consideration to the Library, Culture & Arts Commission via the Morgan Hill Times, City Website, Government Access Channel, and social media.

ALTERNATIVE ACTIONS:

At the February 15, 2017 meeting, the City Council may choose to make appointments to fill all or some of the four vacant seats. If the City Council desires to have a larger pool of applicants, it could decide to re-open the application process to solicit more applicants to fill those seats not appointed at the February 15, 2017 meeting.

PRIOR CITY COUNCIL AND COMMISSION ACTIONS:

Library, Culture & Arts Commissioners serve two-year terms, with possible reappointment consideration. Every year, recruitment efforts are conducted to maintain the seven (7) member Commission.

FISCAL AND RESOURCE IMPACT:

There is no fiscal impact associated with the actions to interview and appoint, as the recruitment and appointment process is accommodated in the Administrative Services operating budget.

CEQA (California Environmental Quality Act):

Not a Project

LINKS/ATTACHMENTS:

1. Fundamental Principles for a Recruitment, Interview and Appointment Process
2. Chapter 2.22 - Master Provisions for Boards and Commissions
3. Chapter 2.68 - Library, Culture & Arts Commission
4. Applications