



# City of Morgan Hill

## Legislation Text

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### **CITY COUNCIL STAFF REPORT** **MEETING DATE: JUNE 1, 2016**

PREPARED BY: Anthony Eulo, Program Administrator/Community Services Department  
APPROVED BY: City Manager

### **FIRST AMENDMENT TO AGREEMENT WITH FIRATO SERVICE COMPANY**

#### **RECOMMENDATION(S)**

Adopt resolution approving the first amendment to the agreement with Firato Service Company.

#### **COUNCIL PRIORITIES, GOALS & STRATEGIES:**

##### **Ongoing Priorities**

Maintaining fiscal responsibility

#### **REPORT NARRATIVE:**

The City has contracted for janitorial services at key public facilities for several years. When bids were last solicited for these services in 2014, Firato Service Company was awarded the bid. Since Firato has performed well at some locations during the two-year term of their contract, City staff recently entered into discussions with Firato representatives about possibly extending the contract along with needed service improvements at the Centennial Recreation Center and Aquatics Center. Firato re-evaluated their staffing plans and determined that they could meet the City's needs with a slight increase in staffing hours. City staff evaluated the proposed modest increases and determined that the City's interests would be best served by extending Firato's agreement for another year with the needed increases. The end result will be enhanced facility maintenance along with the continuity and avoided disruption that comes with utilizing an existing contractor.

In addition, the City determined that adding additional services to the scope would better serve the facilities and their customers. Services added include an annual stripping of the hallway floors at the Centennial Recreation Center, the addition of air fresheners in facility locker rooms, and the weekly cleaning of the lifeguard room.

**COMMUNITY ENGAGEMENT:**           **Not Applicable**

#### **ALTERNATIVE ACTIONS:**

The Council could decide to not approve this contract and direct staff to either further negotiate the contract or to solicit bids for the services included in the contract.

**PRIOR CITY COUNCIL AND COMMISSION ACTIONS:**

The Council approved the original contract with Firato on June 4, 2014.

**FISCAL AND RESOURCE IMPACT:**

The total increase in the contract amount is \$226,920. Of this amount, \$204,597 is the amount of the City's current annual contract needed to extend the contract term by one year. The additional \$22,323 is the net increase associated with the increased service levels. These increased costs can be accommodated by the contract services line items in the Building Maintenance budgets for both facilities in the City's recommended budget. Administering the contract for janitorial services is included in the work program of the Community Services Department.

**CEQA (California Environmental Quality Act):**

Categorical Exemption

The maintenance of existing facilities is categorically exempt from CEQA per Section 15301 (Existing Facilities) of the CEQA Guidelines

**LINKS/ATTACHMENTS:**

Resolution

Exhibit A - First Amendment to Firato Services Contract